

# Getting your ACCA exams rechecked: A Checklist

Thinking about getting your ACCA exams rechecked? Here's the simple five-step checklist you need.

## 1. Think carefully about whether this is the right decision

The ACCA have extensive checks and controls before, during and after marking to make sure your results are accurate. Mistakes are unlikely.

## 2. Submit an administrative review and pay the fee (~£50)

## 3. Get your results and feedback

For professional exams, you get feedback on whether you passed or failed each question.

For F5 - F9, you get feedback on each syllabus area.

There are three options for your results.

Your mark changes positively. Your fee is refunded.

Your mark changes negatively. You can appeal.

Your mark doesn't change. You can appeal.

## 4. Appeal through the examination committee

If you had option B) or C) and you want to appeal, you can. But it's probably a bad idea and a waste of money. Skip to step 5...

## 5. Dust yourself off and study harder

Disappointing results are hard to take, but turn your frustration and disappointment into commitment to pass next time.